



Republic of the Philippines  
Department of Education  
Region IV-A CALABARZON  
Province of Quezon  
Brgy. Potol, Tayabas City

**CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS**



**DEPED-TAY-DM-SGOD-19- 470**

**TO : OIC-ASSISTANT SCHOOLS DIVISION SUPERINTENDENT  
CHIEF EDUCATION SUPERVISORS  
HEADS, PUBLIC ELEMENTARY AND SECONDARY SCHOOLS  
HEADS, UNITS/SECTIONS  
ALL OTHERS CONCERNED**

**FROM : ANIANO M. OGAYON, CESO V**  
Schools Division Superintendent

**SUBJECT : RE-ENGINEERING OF ASP PLAN FOR THE NEXT FISCAL YEAR**

**DATE : DECEMBER 5, 2019**

1. In compliance with Republic Act 8525 also known as Adopt-A-School Program (ASP), the City Schools Division of Tayabas will conduct a Two-Day Re-Engineering of ASP Plan for the next fiscal year on December 9-10, 2019 at St. Jude Hotel and Events Center, Tayabas City.
2. Objectives of this activity are as follows:
  - a. Present and review of partnership accomplishments and status of PPAs.
  - b. Discuss rooms for improvements for partnership implementation.
  - c. Submit action plan for 2020 Partnership PPAs.
3. Participants to this activity are 35 ASP Coordinators for **Day 1** and 35 Brigada Eskwela Coordinators for **Day 2**. Please see attached Enclosure for the list of participants.
4. Participants must bring laptops and ASP/ BRIGADA ESKWELA annual accomplishment for Fiscal Year 2019.

*We, the personnel of the City Schools Division of the City of Tayabas commit to continuously SOAR HIGH.  
S-atisfy customers' needs O-pimize the use of ICT enabled system A-dvocate the promotion of healthy schools R-ender timely and responsive services  
H-elp create a child-friendly environment I-integrate QMS in all SDO activities G-govern a gender sensitive and safe workplace H-ail quality standards*



tayabas.city@deped.gov.ph



tayabas.depedr4a.ga



(042) 710-0329 or (042) 797-0773



5. Flow of presentations are as follows:

4.1 ASP Annual Accomplishments

- 4.1.1 Annual ASP Plan for 2019
- 4.1.2 Quarterly Summary of ASP Generated Resources with 2-3 slides of pictures during actual turn over and donation signing
- 4.1.3 Atagan Sa Paaralan ( Monthly Cleanliness and Maintenance Program with Activity Design, Work Plan, Attendance Sheet and Monthly Narrative Report)
- 4.1.4 WHAP Core Strategy No. 5 :Engagement of stakeholders in promoting health and wellness which includes the following activities:
  - 4.1.4.1 Clean Up Drive
  - 4.1.4.2 PTA Initiated Projects
  - 4.1.4.3 Health and Wellness Activities
  - 4.1.4.4 Tree Planting and Waste Segregation
  - 4.1.4.5 Disaster Risk Reduction Management
  - 4.1.4.6 Stakeholders Thanksgiving and Recognition

**Note:** One slide per activity with name of activity, proponent, venue, date conducted and number of participants.

4.1.5 Accomplished Target Versus Annual ASP Plan 2019

4.2 Brigada Eskwela Accomplishments

- 4.2.1 100 Days to Brigada Eskwela Launching and Activities
- 4.2.2 Brigada Eskwela AVP
- 4.2.3 Brigada Eskwela Magazine

6. Immediate and wide dissemination of this Memorandum is desired.

Enclosure: 1

**List of Participants**  
**December 9-10, 2019**

No.	School	Day 1 :ASP	Day 2:Brigada Eskwela
1	Alsam Elem. School	John Menard Lavadia	John Menard Lavadia
2	Eugenio Francia ES	Rachel Alvarez	Rachel Alvarez
3	Busal ES	None	Patrick Bacera
4	Dapdap Integrated School	Cornelia Castillo	Edith Laude
5	Domoit Elem. School	Angeline Tagun	Angeline Tagun
6	East Palale ES	Priscilla Infante	Priscilla Infante
7	FELES	Perlita Dequina	Marites Patal
8	Gibanga ES	Tessa Torio	Tessa Torio
9	Ilasan	Rich Anne Dulot	Maria Rosele Javin
10	Ipilan-Aliato ES	Erhane Durante	Marigel Padua
11	Kalumpang ES	Arriane Pabelonia	Arriane Pabelonia
12	Katigan-Alupay	Cherie Joy Villanueva	Cherie Joy Villanueva
13	Lalo ES	Mary Joy Edressa	Mary Joy Edressa
14	Lakawan ES	Jasmin Moises	Jasmin Moises
15	Lawigue ES	Maria Eleonor Villarama	Maria Eleonor Villarama
16	LPIHS	Maria Teresa Abesamis	Maria Teresa Abesami
17	Malao-A/Calantas ES	Dolor Pabelonia	Dolor Pabelonia
18	Masin ES	Princess Camille Roces	Jecel Degran
19	Mate ES	Maria Salome Mercado	Maria Salome Mercado
20	North Palale ES	Cristita Cabalsa	Rachel Guano
21	Pandakake ES	Shiela May Balamban	Shiela May Balamban
22	Potol ES	Maria Concepcion Cuadra	Maria Concepcion Cuadra
23	South Palale ES	Arlene Jasmin	Arlene Jasmin
24	RQMNHS	Mildred Anoso	Ronan Thaddeus Delos Santos
25	TWCS I	Charlyn Amparo	Charlyn Amparo
26	TWCS II	Wenifreda Manzano	Wenifreda Manzano
27	TWCS III	Liezel Orilla	Liezel Orilla
28	TWCS IV	Roshane Marcellana	Mignella Cabangon
29	Valencia	Marry Joi Las	Marry Joi Las
30	Wakas ES	Marilyn Quizana	Marilyn Quizana
31	West Palale ES	Kristine Mae Rea	Michelle Natale Librando
32	WPNHS	Marian Gaurano	Veda Amerikana
33	TCDSASHS	Monina Villa	Monina Villa
34	TECS	Leanie Cabuyao Maria Edissa Contreras	Maria Edissa Contreras
35	ALS	Elizabeth Aquino	Elizabeth Aquino
	SDO Personnel	Joan Kathleen T. Brizuela Jayron Baer Phillip Neius Mabilin Armeen Krystel Zubietta	Joan Kathleen T. Brizuela Jayron Baer Phillip Neius Mabilin

This serves as travel authority.